

# NOTICE OF RIGHT TO RECLAIM PERSONAL PROPERTY

To: \_\_\_\_\_  
(Resident)

Address: \_\_\_\_\_, Unit # (if any) \_\_\_\_\_  
(Street Address)

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(City) (State) (Zip)

The undersigned hereby gives notice and demands as follows:

1). When you vacated the premises indicated above, the following personal property was left behind:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The items have been or will be placed in storage for \_\_\_\_\_ days. These items must be claimed, as well as all reasonable moving and storage costs paid, no later than \_\_\_\_\_, 20 \_\_\_\_\_. If you fail to reclaim the personal property by this date, the property will be either sold or disposed of as allowed by state and local laws.

You may claim the personal property by contacting:

\_\_\_\_\_ at:

Address: \_\_\_\_\_, Unit # (if any) \_\_\_\_\_  
(Street Address)

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(City) (State) (Zip)

\_\_\_\_\_  
Date Owner/Agent Date Owner/Agent