## Sample Organization Budget

## Education/Recreation Program for Homeless Children

### REVENUES

### Contributed Revenues

Government Grants $151,000

Foundation Grants $85,000

Corporate Contributions 37,500

Individual Donations 21,000

Fundraising Events 16,200

### Subtotal-Contributed Revenues $310,700

**Earned Revenues**

Fees from Shelters $60,000

Training Workshops 3,250

Interest Income 1,400

### Subtotal-Earned Revenues $64,650

### TOTAL REVENUE: $375,350

**EXPENSES**

### Personnel

### Salaries & Benefits

Executive Director $65,000

Program Director/Lead Instructor 48,000

Administrative Assistant 35,000

Program Facilitators/Tutors (3 @ 25% time) 34,400

Aides (formerly homeless teenagers) 8,000

Benefits @ 26.2% 49,885

**Subtotal-Salaries & Benefits $240,285**

**Fees**

Grantwriting and Events Consultant 8,000

Evaluation Consultant 7,400

Accountant 4,000

IT Consultant 3,000

Strategic Planning Consultant 5,000

**Subtotal-Fees 27,400**

**TOTAL PERSONNEL $267,685**

**Non-Personnel**

Rent $10,500

Telephone 4,000

Utilities 2,900

Travel 5,000

Postage 5,000

Insurance 3,000

Office supplies 3,000

Photocopies 1,500

Program Supplies/Materials 17,000

Promotion and education 10,000

Office Equipment 10,000

Equipment Maintenance Contracts 500

Conferences and trainings 1,500

Continuing education 3,000

Dues/Subscriptions/Publications 300

Hospitality/Healthy Snacks for Children 11,500

Volunteer Recognition 2,400

Photography/Video 2,000

Miscellaneous 500

### Subtotal-Non-personnel 93,600

**TOTAL EXPENSES $361,285**

**Balance: $14,065**